



ALREWAS TENNIS CLUB

INCIDENT RESPONSE POLICY

August 2018

GENERAL

The aim of this policy is to provide instructions for dealing with incidents of antisocial or criminal behaviour occurring within the area of land under lease to Alrewas Tennis Club.

These instructions are based on advice received from Staffordshire Police and are provided as guidance to both Members and Committee Members.

The Police response to incidents is prioritised based on the severity and urgency of the incident, and whether the incident involves criminal offence.

INCIDENTS INVOLVING CRIMINAL OFFENCE

Incidents involving criminal offence include such things as:

- Intentional damage to property or structures
- Violent or aggressive behaviour
- The committing of criminal acts (eg consumption of drugs, public order offences)

Criminal offences will be progressed by the Police on behalf of the complainant.

INCIDENTS INVOLVING CIVIL OFFENCE

Incidents involving civil offence include such things as:

- Unauthorised access to the courts (ie trespass)
- Unauthorised (non-criminal) activities on courts

Should a prosecution be appropriate for a civil offence, this is done by the complainant, usually appointing a solicitor to deal with the case.

INAPPROPRIATE BEHAVIOUR

Inappropriate behaviour involves a breach of any of the Club's Rules and Policies that does not amount to a criminal or civil offence. This is dealt with in accordance with the Club's Disciplinary Policy and does not require police involvement.

HOW TO RESPOND TO INCIDENTS

Members witnessing or discovering an incident should immediately notify the Tennis Club Committee, by email to chair@alrewastennis.net.

The only exception to this is where a criminal offence is in progress, in particular where there is risk to public safety, in which case an emergency call to 999 should be made without delay.

If an incident is in progress it may be appropriate to approach those responsible and ask them to stop. In such cases:

- Do not put yourself at risk



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- Do not use threatening or aggressive language or behaviour.
- If the perpetrators fail to do as requested, inform them that the incident is being recorded on CCTV and that the police will be notified of the incident.

All incidents of criminal or civil offences will be reported by the Committee to Staffordshire Police at the earliest opportunity on non-emergency number 101 (unless the incident has already been reported as an emergency on 999).

The Tennis Club Committee will keep a record of each reported incident, including any reference numbers provided by Staffordshire Police and CCTV records if available.